

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Attorney General**



**Attorney Advisor**  
**Office of the General Counsel**  
**Department of Transportation**  
**Vacancy Announcement #13-076**  
**\*Salary range: LS-13/14 \$84,029-\$109,227**

The Office of the Attorney General of the District of Columbia is looking for an Attorney-Advisor to work in the Office of the General Counsel for the Department of Transportation.

The Department of Transportation (DDOT) provides municipal services in three distinct program areas: transportation infrastructure, transportation policy, and public space management. Each contribute to making District streets and public spaces effective means of transporting people, goods, and information efficiently and safely, with minimal adverse impacts on residents and the environment.

The successful candidate for this position will provide legal guidance on policy, legislative, administrative and personnel matters. The attorney will represent DDOT in adjudicatory and quasi-adjudicatory proceedings including representing the Department before the Office of Administrative Hearings, which conducts administrative hearings on appeals of unemployment compensation and notices of violations of the laws, rules, or regulations set forth in D.C. Law 6-100, the Litter Control Administration Act of 1985, effective March 25, 1986. The successful candidate will be responsible for preparing pretrial discovery, writing motions, preparing briefs, and conducting direct and cross-examination of witnesses. The incumbent will also represent DDOT on matters before the Office of Employee Appeals (OEA), where agency disciplinary actions are appealed. In addition, the incumbent will respond to complaints of discrimination and represent DDOT before the Office of Human Rights (OHR) and the Equal Employment Opportunity Commission (EEOC) on mediations and fact-finding sessions. The incumbent will conduct legal sufficiency reviews of transportation safety grants awarded to the District by the National Highway Transportation Safety Administration (NHTSA), and he/she will provide legal advice on the allowable uses of NHTSA grants. The incumbent will provide legal support in the area of real estate transactions and acquisitions (title work, deed, easement, lease, purchase and sale preparations, real estate closings, etc.), as well as right-of-way work. The incumbent will provide legal support in achieving DDOT's objective to develop para-transit systems, water taxis, tour bus support services, light rail systems, and other transportation services to provide for safe and efficient movement of persons throughout the District. The incumbent

will conduct legal sufficiency reviews of MOAs and MOUs, draft legislation, conduct legal research and writing, and prepare legal advice memoranda.

Finally, the candidate will be charged with the responsibility of providing legal counsel to DDOT regarding various aspects of the District's construction and operation of its new 22-mile streetcar system. The list of the candidate's streetcar-related duties will include, but not necessarily be limited to, the responsibilities of drafting and analyzing pending and proposed streetcar-related legislation, regulations and policies; negotiating, drafting and enforcing agreements related to streetcar infrastructure construction, operations and maintenance; providing legal advice regarding the financing and governance of the streetcar system's continued construction and operation; and negotiating, drafting and monitoring agreements with federal agencies regarding the construction, financing and operation of the District's streetcar system.

This position is at a LS-13/14. This position is outside the Bargaining unit. Candidates may be subject to a criminal background check. This position is a 13-month term appointment, contingent on agency renewal.

The successful candidate must have a law degree and be a member of the District of Columbia Bar or eligible for waiver into the bar. Knowledge of federal and District transportation law, environmental laws; a working knowledge of the operations of the District government; experience in providing litigation support; and experience with drafting and reviewing legislation and rules at the District or federal government level is helpful. Excellent oral and written communications; and outstanding interpersonal skills are required; candidate must have ability to multi-task under tight deadlines. Open until filled. Screening of applications will begin on October 23, 2013.

**\* Salary in this range will be based on applicable rules, regulations and guidelines.**